



United States

Copyright Royalty Board

Information for Filing Printable Single DART Claims for 2018 Royalties

PURPOSE: This single DART claim form is for making a claim to royalties deposited during calendar year 2018 for the manufacture or importation of a digital audio recording device or digital audio recording medium (referred to as digital audio recording technology, or DART). You must file your claim with the Copyright Royalty Board (CRB) **only during the official filing period of January 1, 2019, through 5:00 PM on February 28, 2019.** Please read this information sheet carefully before filling out the claim form. Failure to provide the requested information may result in dismissal of your claim. Please refer to 37 *CFR*, Part 360 for more details.

MANDATORY FORM: Claimants must use this form only. The CRB will not accept replicas.

WHO MAY FILE: This single DART claim form is strictly for the use of a single “interested copyright party” as defined in 17 *USC* 1001 whose musical work or sound recording has been (1) embodied in a lawfully made digital or analog musical recording and (2) distributed or disseminated to the public in transmissions during calendar year 2018.

The person who files this form must be either the interested copyright party or its duly authorized representative. If you are filing on behalf of more than one interested copyright party, you must use the joint DART claim form instead of this one.

BASIS FOR CLAIM: To establish a basis for your claim, you must identify the royalty fund and subfund from which you seek a distribution.

To make a valid claim against the Sound Recordings Fund, you must identify a sound recording that was distributed or disseminated to the public during 2018.

To make a valid claim against the Musical Works Fund, you must identify a musical work that was distributed or disseminated to the public during 2018.

If you have claims against more than one royalty fund or subfund, **you must complete a separate claim form for each subfund.**

WHAT CONSTITUTES A TIMELY FILING: You must file your claim between January 1, 2019, and February 28, 2019. You will meet the filing deadline if the CRB receives your claim during that period or if your claim is postmarked on any date in that period. Also, if you have a certified mail return receipt that bears a United States Post Office date stamp of any date during that period, you will have timely filed your claim.

Note that if the CRB receives your claim after February 28, 2019, and it bears only a date from a business postage meter, your claim will not meet the filing deadline.

ADDITIONAL QUESTIONS: If you have additional questions regarding the filing of DART claims, please contact the CRB program specialist at (202) 707-7658.

HOW TO SUBMIT YOUR CLAIM: You must submit your DART claim in one of the following ways:

- I If submitted online (using eCRB), follow the instructions at <https://app.crb.gov>. The instructions are only available during the filing period.
- II If sent by mail, address the envelope to:
*Copyright Royalty Board
PO Box 70977
Washington, DC 20024*
- III If hand-delivered by a private party:
 - A Address the envelope to:
*Copyright Royalty Board, Library of Congress
James Madison Memorial Building, LM-401
101 Independence Avenue SE
Washington, DC 20559-6000*
 - B Deliver the envelope between 8:30 AM and 5:00 PM to:
*Public Information Office, U.S. Copyright Office
James Madison Memorial Building, LM-401
101 Independence Avenue SE
Washington, DC*
- IV If hand-delivered by a commercial courier:
 - A Address the envelope to:
*Copyright Royalty Board, Library of Congress
James Madison Memorial Building, LM-403
101 Independence Avenue SE
Washington, DC*
 - B Deliver the envelope between 8:30 AM and 5:30 PM to:
*Congressional Courier Acceptance Site
2nd and D Streets NE
Washington, DC*

DO NOT USE *Federal Express, United Parcel Service, and like services to submit claim forms. You may not file your claim by fax.*

Single Claim for DART Royalty Fees Deposited During 2018

IMPORTANT: In order for your claim to be effective, you must file this claim form **between January 1, 2019, and February 28, 2019**. You must use this form only. You must provide **all of the information requested in each item on this form**. You may file your claim online instead at <https://app.crb.gov>.

CLAIM: The interested copyright party named herein files with the Copyright Royalty Board a claim to royalty payments deposited by manufacturers and importers of digital audio recording technologies (DART) during calendar year 2018. The claimant files this claim in accordance with Chapter 10 of the Copyright Act (17 USC 1001 et seq.) and with subpart C of Part 360 of the Copyright Royalty Board regulations (37 CFR 360.20-360.32).

1

FILER'S FULL NAME AND ADDRESS: Provide full legal name and address (including specific number, street, and zip code).

Telephone number of the person or entity filing the claim: _____

Email address of the person or entity filing the claim: _____

2

INTERESTED COPYRIGHT PARTY'S FULL NAME AND ADDRESS: Provide full legal name and address (including specific number, street, and zip code). *Do not include names of subsidiaries, parent companies, etc., if they are not the interested copyright party entitled to royalties.*

Check here if the interested copyright party is the same person or entity identified in paragraph 1 as filing the claim.

3

CONTACT PERSON: Include name, phone, and email address.

4

SUBFUND SELECTION: Select only one subfund. If you have claims against more than one subfund, you must file **a separate claim form for each subfund**.

Sound Recordings Fund

- Copyright Owners Subfund
 Featured Artists Subfund

Musical Works Fund

- Music Publishers Subfund
 Writers Subfund

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INTERESTED COPYRIGHT PARTY CATEGORY: Indicate which category of “interested copyright party” applies to you. If more than one category applies to you, choose the category that most appropriately corresponds to the subfund you selected in item 4 above.

Check only one statement below:

- (A) I am the owner of the exclusive right under section 106(1) of the Copyright Act to reproduce a sound recording of a musical work that has been embodied in a digital or analog musical recording lawfully made under the Copyright Act and that has been distributed during 2018.
- (B) I am the legal or beneficial owner of, or the person who controls, the right to reproduce in a digital or analog musical recording a musical work that has been embodied in a digital or analog musical recording lawfully made under the Copyright Act and that has been distributed during 2018.
- (C) I am a featured recording artist who performs on a sound recording that has been distributed during 2018.
- (D) My organization or association
 - represents persons described in choice (A), (B), or (C) above
 - or —
 - engages in licensing rights in musical works to music users on behalf of writers and publishers.

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IDENTIFICATION OF A MUSICAL WORK OR SOUND RECORDING: Provide the title of one musical work or sound recording embodied in a digital or analog musical recording lawfully made under the Copyright Act and distributed or disseminated to the public digitally during calendar year 2018.

DECLARATION

The undersigned declares under penalty of law that he or she is an interested copyright party or an authorized representative of the interested copyright party authorized to file this claim and further declares under penalty of law that all statements contained in this claim are true, complete, and correct to the best of his or her knowledge, information, and belief, and are made in good faith. [18 USC § 1001].

(TYPED OR PRINTED NAME, TITLE, AND ORGANIZATION)

(SIGNATURE)

(DATE)